

YUFA Trust Fund Trustees Meeting minutes

Tuesday, November 12, 2024, 2:30 pm –In-person in Room 222 Atkinson or Skype at
<https://join.skype.com/g3zlluERWx1s>

Present: Paul Evans (chair), Thomas Klassen, Maura Matesic, Haiping Wang (secretary) and Hongmei Zhu(treasurer),

1. Introduction of those present.
2. Composition of the Board, election of officers and minute taker
Paul Evans: chair
Hongmei Zhu: treasurer
Haiping Wang: secretary
3. Motion to approve the minutes (attached)
Moved by Tom, seconded by Maura. Approved unanimously.
4. Matters arising: none.
5. Minutes of Annual General Meeting (attached)
Moved by Maura, seconded by Tom. Approved unanimously.
6. Matters arising: none.
7. Authorization to sign the audit engagement letter, audit planning letter and fraud questionnaire on behalf of directors (attached)
-Motion to authorize Paul and Hongmei to sign on the engagement letter: moved by Maura, seconded by Tom. Approved unanimously.
-Motion to authorize Paul and Hongmei to sign on the audit findings letter: moved by Maura, seconded by Tom. Approved unanimously.
-Motion to send in the rest of the documents for a subsequent approval: moved by Maura, seconded by Tom. Approved unanimously.
8. Annual General Meeting agenda package
One vacancy needs to be filled for the YUFA Trust Fund trustee and Foundation director respectively.
Motion to approve the annual general meeting agenda package: moved by Hongmei, seconded by Maura. Approved unanimously. (financial report will be made available later): moved by Tom, seconded by Maura. Approved unanimously.
9. Social Unionism Task Force: deferred.
10. Other business: none.